



ANNAI MEDICAL COLLEGE & HOSPITAL

(to be renamed as Rajalakshmi Medical College and Hospital)

Sri Devi Karumariamman Educational Trust

Pennalur, Sriperumbudur, Chennai-602 117

Tel.: +91-44-27176404, Email: admin@annaiimedicallcollege.edu.in

Ref. No: 110 /Dean / AMC RMCH / 2025

Date: 16.04.2025

ORDER

Sub: AMCH –Constitution of Student's disciplinary committee – Reg.

In conformity with National Medical Commission and affiliated university stipulation Disciplinary Committee of our Medical college Students is constituted for the Academic Years 2024-2025 and 2025- 2026.

This committee shall deal issues related to discipline and conduct of all MBBS students (Day scholars & Hostellers).

The members of the Committee have been nominated as below.

S.NO.	NAME	DESIGNATION	APPOINTED AS
	Dr. K.Vanitha MD., DCH.,	Dean	Ex – officio Chairman and Disciplinary authority
	Dr. Ushadevi Gopalan MBBS., MS., PhD	Medical Superintendent Professor of Obstetrics and Gynecology	Chairperson
	Dr. Gunapriya Raghunath MBBS., MS., DNB.,	Vice Principal (Curriculum) Professor and HOD of Anatomy	Member
2.	Dr. Ravichandran MBBS., MS.,	Professor and HOD of General Surgery	Member
	Dr. Pradeep Raj MBBS., MD.,	Professor and HOD of General Medicine	Member
3.	Dr. Mary Vincent Chirayath Msc., PhD.,	Professor of Physiology	Member
4.	Dr. Sanjeev Krishnamoorthy MBBS., MD.,	Professor and HOD of Forensic Medicine	Member



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5.	Dr. Doni Praveen Kumar MSc., PhD.,	Deputy Warden Male Hostel	Member
6.	Dr. Uppapaladu Sudharsana MSc., PhD.,	Deputy Warden Female Hostel	Member

ROLES & RESPONSIBILITIES: -

- All complaints will be received by the Dean.
- The Disciplinary authority (Dean) shall forward the complaint letter to the chairperson of the committee.
- The chairperson of the committee in turn will fix the Date, Time and Venue and inform the Dean Office to communicate to the complainant, delinquent students and witnesses, if any.
- The enquiry committee will conduct the enquiry by calling complainant, delinquent students and witnesses, if any.
- Upon completion of the enquiry the committee will prepare an enquiry report duly signed by all members and submitted to Dean to proceed further.
- The committee shall not recommend quantum or mode of punishment as Dean is the Disciplinary authority who will decide on merit of the enquiry report.
- The AO of the college shall arrange for the enquiry and assist to preparation of the enquiry report in her capacity as the Head of the Dean's Office.

TENURE

The tenure of the committee members shall be two years and upon relief of any member, the post will be substituted with an eligible faculty.



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ADVISOR:

- Dr. Sukumaran Annamalai MD., DHHM- Medical Director

This order comes with effect from 16.04.2025


DEAN

To:

- All Members (Handpost)

Copy to:

- Medical Director (Mail)
- All HODs - with a request to circulate among their faculties under control (Mail)
- Students Representative 1st MBBS Men and Women – For information (Hand Post)
- Administrative Officer (College) (Mail)
- Notice Board – College/ Library/ Men and Women Hostels
- File

Copy Submitted to:

- Vice Chairman (Mail)
- Chief Operating Officer (Mail)


DEAN

